

**HA&A Faculty Meeting Minutes**  
**Wednesday, 13 April 2022**  
**Noon to 1 pm, Zoom**

Join Zoom Meeting  
<https://uoregon.zoom.us/j/98631791366>

**Present:** Chiara Gasparini, Joyce Cheng, Kate Mondloch, Keith Eggener, Akiko Walley, Maile Hutterer, Victoria Ehlich, Emily Scott, Simone Ciglia, Benjamin Murphy

**Absent:** Nina Amstutz

**Meeting minutes:** Akiko Walley and Lydia Griffin

**Approve minutes from HAA faculty meeting, 30 Mar. 2022 (Zoom)**  
Minutes Approved

**Undergrad/grad award/fellowship**

- Application and selection procedure discussed
  - Points raised: Streamline the process to ease the workload on applicants and faculty committees; Greater clarity in award/scholarship language may lead to decreased flexibility; Possibly create separate internal and outward-facing documents
- Spring 2022 – Go forward with just the established awards (travel, book prizes, GTL promising scholar)
- AY2022-23 – Will resume discussion during annual retreat

**Updates/Reminders**

- Grad stipend and admission: Postpone discussion until later meeting
- Wednesday Colloquium grad student presentations
  - Professionalization and growth opportunity
  - Hard questions ok, but also be sure to acknowledge strengths
- Grad town hall report
  - GE workload: Make sure to clarify expectations about GE office hours during the beginning-of-the-term meeting with your GE
  - Grad rep: Grad students requested a grad representation at faculty meetings
    - Proposal: circulate minutes; designate 1-2 meetings/term as “open meetings”
    - Vote: Unanimously agreed to make meeting minutes available to grad students after faculty approval
- Grad Admission
  - Update on PhD/MA acceptances/declines
  - Deadline: April 15<sup>th</sup>
  - Vote: Unanimously agreed to send offer letters to two MA applicants on wait list