**HA&A Faculty Meeting Minutes**
**Wednesday, 2 November 2022**
**Noon to 1 pm, Zoom**

Hybrid meeting
In person: Lawrence Hall 241
Zoom link:
https://uoregon.zoom.us/j/98631791366

**Present:** Akiko Walley, Victoria Ehrlich, Simone Ciglia, Kris Seaman, Chiara Gasparini, Keith Eggener, Emily Scott, Kate Mondloch, Joyce Cheng

**Absent:** Maile Hutterer, Nina Amstutz

**Meeting minutes:** Akiko Walley

Agenda
12:00  Minutes from HAA faculty retreat, 22 Sept. and 19 Oct. 2022 (Hybrid) Approved

12:05  Fall term teaching check in

- **Emergency Academic Notification (EAN) is not working**
  - Follow up: In the Nov. 4 "Reason Neutral Absence" meeting (TEP), Walley received confirmation that EAN should not be used for the purpose of the new Absent/Late Submission policy; TEP advised to notify students in class to not use EAN, but unfortunately they did not provide any alternative language
- **Other discussion points:** Reflection on why a class needs attendance; Content of make-up exam (same or different from the main exam?); Deduct absences by points rather than number of classes missed; Large classes seeing decline in students' participation; Use "may" rather than "will" in the attendance policy language (e.g. "after X number of absences, you may fail the class"); Make students help each other (e.g. divide a class into small groups)

12:35  Updates (IHP and Student Learning Outcome revision)

- **IHP:** AW reported on the brainstorming meeting with Adrian; IHP draft due Nov. 16; AW will put together draft by Nov. 6, then request everyone's comments and edits on OneDrive
- **Program Learning Outcome and Student Achievement Goals**: Revision due April 14; Internal deadline (to DH) = April 7; Each committee's draft will be shared with entire faculty on OneDrive for comments and edits between April 7-11; Will approve during April 12 faculty meeting; Sometime during week 1 or 2 of winter term, AW will meet with each committee (Undergrad; Grad; GCMS) to discuss further the course of action

Next faculty meetings (last meeting of the term): 11/16 (service and advising load)

**AY 2022-23 Department event calendar**

Please remember to add updates to the OneDrive version:
https://uoregon-my.sharepoint.com/:w:/r/personal/arthistorydepthead_uoregon_edu/_layouts/15/Doc.aspx?sourcedoc=%7BED68BDE1-399F-4970-9503-F9A5CC5EFCE8%7D&file=AY22-23_HAA_Calendar%20of%20Events.docx&action=default&mobileredirect=true