

HA&A Faculty Meeting Minutes
Wednesday, 24 May 2023
Noon to 12:50 pm, Zoom/In-person

Hybrid meeting
In person: Lawrence Hall 241
Zoom link:

<https://uoregon.zoom.us/j/98631791366>

Present: Akiko Walley, Simone Ciglia, Keith Eggener, Emily Scott, Joyce Cheng, Chiara Gasparini, Victoria Ehrlich, Nina Amstutz, Maile Hutterer, Joe Sussi (grad rep)

Absent: Kris Seaman

Meeting minutes: Akiko Walley

Agenda

12:00 Approve minutes from May 10, 2023, meeting (Hybrid) – Approved

12:05 Vote on the Merit Review document – Approved

- Thank you, everyone!
- [HAA Merit Review document sent to the Dean's Office on May 25]

12:10 Debriefing on Comprehensive Exam processes

- Information on the website adequately describes what a comp exam is.
- The exam itself is effective – Students generally thought they are more prepared after the exam.
- Improve clarity and communication about the process and expectations (e.g. how often to meet with the advisors; expectations on the reading list; by when the potential questions are prepared, etc.)
- The possibility of creating an advisor-advisee agreement was discussed.
- Further discussion to follow in the fall retreat.

12:35 Debriefing on AY22-23 departmental events

- Events this year – too many to be effective (possibly impacted the attendance)
- Perhaps better to reduce the number of events and publicize each event more.
- Effective methods of event tracking discussed: Make the OneDrive calendar open to all faculty and grad students; Come up with a whiteboard calendar for events; challenge = event tracking is beyond HAA admin capacity.
- Plans for AY 23-24: OneDrive calendar will be shared with HAA faculty and graduate students; HAA will put up an event calendar whiteboard by LA237 for faculty and grad students to announce their events; HAA will continue to ask all faculty members (and grad students) to be responsible for updating the information about the events they are hosting on the OneDrive and whiteboard event calendars.