

9/21/2023

HA&A Faculty Retreat Meeting Minutes

Hybrid meeting

In person:

Museum of Natural and Culture History
1F meeting room (to the right of the reception desk)

Zoom link:

<https://uoregon.zoom.us/j/98631791366>

Present: Akiko Walley, Simone Ciglia, Keith Eggener, Emily Scott, Joyce Cheng, Chiara Gasparini, Victoria Ehrlich, Nina Amstutz, Maile Hutterer, Kate Mondloch (9-10 am), Joe Sussi (grad rep; 10-11 am)

Meeting minutes: Akiko Walley

Agenda

Morning: Updates and Program Review

9:00 Welcome/Welcome back

9:30 DH updates and information (minimum discussion)

- AY23-24 Dept. committee assignments and key tasks confirmed
 - Undergrad: Kris (DUS); Joyce; Maile; Victoria
 - UG program assessment
 - Student achievement goals assessment strategies
 - HAA career event (winter) → UG committee + DH
 - Grad: Nina (DGS); Keith (Associate DGS); Emily
 - Grad admission
 - Grad program assessment
 - PhD process review
 - Liu Shiming endowment logistics
 - GCMS: Chiara (Director); Simone; [Akiko – supporting member]
 - GCMS program assessment
 - Accelerated MA in Art History and Museum Studies → GCMS committee + DH
- Liu Shiming Art Foundation Grant introduced
 - DGS will work with ART to determine the selection process
- Admin support staff confirmed
 - Use arthist@uoregon.edu
 - Service shared with PPPM
 - Priority during the training period will be budgetary and student-related items
 - Request support early
- Course-related updates
 - Updates on UO-wide fall-term teaching news shared
 - Policy on generative AI
 - TEP new resource page: <https://teaching.uoregon.edu/term-resources-page>
- Pro tem (W+S): Gianna Carotenuto
 - Appointment confirmed

- Will offer ARH359 Globally Photography; ARH199 Representation of Otherness (perhaps offer the course under ARH150 number)
- AY24-27 department head appointment process
 - Dean will solicit nominations from the faculty members
 - Candidates' discussion with the Dean
 - Selection and appointment from the Dean

10:00 Graduate program procedure review

- DGS's Incoming students update
- MA-PhD track major and minor course requirements
 - 3 courses in major field / 2 courses in minor field
 - Strategies to ensure timely progress
 - Count 4 credits of independent reading
 - Non-ARH courses can be applied with the advisor's approval
 - Course relevancy: Alignment between coursework and comprehensive exam
 - We may have sufficient strategies in place → Improvement may need to happen in the execution (mentorship; scheduling)
- Comp exam "mentor agreement"
 - Idea to fold in mentor agreement into the study plan
 - First-year study plan already includes a discussion of the mentor agreement (clarify expectations; gives mutual permission to discuss)
 - Mentor agreement will be revised in the second year
 - Also prepare a mentor agreement in the study plan for MA students
 - Improve preparedness in the fall of first year
 - Preparation to serve as a GE
 - Also, reserve a faculty meeting time for faculty pedagogy-oriented discussion (share examples and experiences)
 - **Action for the next meeting 1:** Joe makes a list of what students want on a mentor agreement
 - **Action for the next meeting 2:** Maile shares examples
 - **Action for the next meeting 3:** Kris shares the comp exam guideline for the faculty
- Proposal defense timeline
 - **Vote:** Passed unanimously the following procedure:
 - One term grace period
 - Grace period = fall term after the spring when the student was scheduled to propose
 - Probation period = winter term following the fall term grace period
 - After the probational period = option to take a leave; formal development plan
- Creating/Sharing departmental norms
 - **Action:** Each faculty member will send DH the following materials to share
 - An example of comp exam bibliography (major and minor fields)
 - An example of comp exam essay questions
 - An example of a successful proposal
- Graduate Professional Development Workshop
 - General sense among the students → It has been helpful
 - Too focused on PhD concerns
 - Focus on "evergreen" topics
 - A session on application cycles (deadlines; timelines) will be helpful → maybe in spring

- 11:00 Accelerated MA update and discussion
- **Vote:** Unanimously approved to prepare a formal proposal

Afternoon: T&P and Scheduling

- 1:00 Steven Duff
- Associate Dean of Student Affairs
 - Responsibility covers everything student-related
 - Recruitment
 - Internship
 - Grievance process
 - AEC
- 1:30 Morning Star Padilla
- Projects
 - Make special collections more accessible
 - Open research
 - Funding available for open-access publishing (new publication)
 - Physical space issue
 - Acquisition – first come first served
 - Send a list of presses for Morning Star to look out for
 - Open to serving in an instructional role or classroom visit
- 2:00 Research criteria on HAA T&P guideline
- Possibly reorganize the policy to go from big to small (e.g. monograph, article, presentation)
 - Capture publication of various types
 - Articulate “equivalency”
 - Specific # of articles corresponding to a single-authored monograph
 - Include language that accounts for citation
 - International journals
 - Artistic works and performances
 - Different types of books (single-authored; co-authored; edited volume)
 - Exhibitions
 - Archaeological works
 - Discrepancies in expectations between Assistant-Associate and Associate-Full
 - Clarify language (e.g. what does it mean by “substantial amount” of scholarship?)
 - **Action for the next meeting:** Everyone will review the following documents to identify (a) language you would like to keep; (b) any new language you feel might be useful to adapt:
 - Research section of the current T&P policy
 - Sample language of the T&P policy in competitor ARH programs
- 4:00 Scheduling and events
- Overall less events but make each event more impactful
 - Go easy on the Wednesday colloquium
 - Small # of speakers with more robust attendance
 - Co-hosting events ok
 - Inviting guests to Wednesday colloquium time ok
 - Keith’s Ross lecture series – late winter or early spring
 - Nina’s exhibition – opening Feb. 23; Bob Trafford’s visit Feb. 27
 - In-class visitor – Dept honorarium chip in -- \$100

5:00 Adjourn

AY 2023-24 Department event calendar as of October 3

Please share info on your local or Zoom lectures or your students' national or international conference/workshop presentations.

Fall 2023	TIMES (PST)		
Tues., Oct. 3	4:00-6:00 pm	College of Design Fall Welcome Adrian will discuss this year's Dean's initiative	115 LA
Fri., Oct. 20	10:30-11:45 am	Chiara's talk at PSU "Unraveling the Threads: Exploring the Significance of Central Asian Textiles in Medieval Islamic and Byzantine Art"	Art Building, Rm 200 2000 SW 5 th Ave. Portland
Wed., Nov. 1	12-1 pm	Wednesday Colloquium (Emily) Title	LA241 + Zoom
Wed., Nov. 15	12-1 pm	Wednesday Colloquium (Akiko) AY22-23 travel award recipients report	LA241 + Zoom
Sat., Dec. 2 (tentative)	TBD	HA&A end-of-fall party	
Winter 2024	TIMES (PST)		
Feb. 7-16	Date/time TBD	College of Design Career Week HA&A date not announced yet	
Tues., Feb. 27	Date/time TBD	Sponenburgh Lecture (Nina) Robert Trafford Title	
Spring 2024	TIMES (PST)		
Mon., Apr. 15	5:30 pm	Ross Lecture Series (Keith) Annabel Wharton, Duke University Title	
Wed., Jun. 5	12-1 pm	Wednesday Colloquium (Kris) Emily Erikson Title	LA241 + Zoom
Jun. 17	TBD	Commencement	