

11/29/2023  
**HA&A Faculty Meeting Minutes**

Hybrid meeting

In person:

241 LA

Zoom link:

<https://uoregon.zoom.us/j/98631791366>

**Present:** Akiko Walley, Simone Ciglia, Keith Eggener, Chiara Gasparini, Victoria Ehrlich, Nina Amstutz, Maile Hutterer, Kris Seaman, Emily Scott, Joyce Cheng, Kate Mondloch

**Meeting minutes:** Akiko Walley

Agenda

Meeting minutes from 11/8 meeting approved

Assignment of Professional Responsibilities policy update

- Confirm revision process – DH will put together a draft then circulate it to the faculty; faculty comments
- Follow-up discussion during 1/10/24 faculty meeting
- General concerns for the revision discussed: Use the standard language whenever possible; make sure to leave flexibility; Confirm course buyout rate, Career faculty FTE percentage
- Question to Rich – TTF teaching FTE